



**Iron County Hospital District Board
Monthly Meeting
Iron County Medical Center Conference Room
Wednesday, June 29, 2022**

Meeting was called to order by President Thompson at 4:07 pm. Board Members present were Eddie Kelley, Norma Owens, Bill Thompson, Brian Parker, Randy Matthiesen and Gay Miller. Guests included: Joshua Gilmore (CEO), Erika Griggs (COO) and Travis Moore (DON). Christi Johnson (via Zoom) was present to take minutes.

Thompson asked if draft minutes of the May 5, 2022, May 18, 2022, May 25, 2022, and June 2, 2022 board meetings had been received and, if so, were there any objections, corrections, or additions. Miller made a motion to approve minutes as presented. Matthiesen seconded.

6 yeas. Motion carried.

Hospital & Board Administration/Operation Matters

a. Financial Report/Payment of Bills

Gilmore reported May total patient revenue was \$2.9M and total income before expenses was \$1.3M. Total net income for the month was (\$288,381).

Gilmore noted the draft FY23 budget was presented in May and needs approved. Owens made a motion to approve the FY23 budget as presented. Parker seconded.

6 yeas. Motion carried.

Parker made a motion to approve May financials and to pay bills. Matthiesen seconded.

6 yeas. Motion carried.

b. CEO Report and Board Notifications/Approval Items

Gilmore reported the facility parking lot has been resealed. He noted a few staff have been out with COVID over the last few weeks. No Monkeypox cases have been reported in this area.

Gilmore presented the following persons, which were approved and recommended by the Medical Staff, for one-year initial appointment:

Frederic Park, III MD, Kevin Rice MD, John Braun DO, Jonathan Rindner DO, James Dixon MD, and Patrick McEnulty MD are employed by Cape Radiology and have applied for Courtesy Privileges in the Department of Diagnostic Radiology.

Michael Miller, MD is employed by CompHealth and has applied for Courtesy Privileges in the Department of Emergency Medicine.

Owens made a motion to approve the initial one-year appointments as presented. Parker seconded.

6 yeas. Motion carried.

Gilmore presented the following staff, which was approved and recommended by the Medical Staff, for two-year reappointment:

Francisco Garriga, MD is employed by ICMC and has applied for reappointment with Active Privileges in the Department of Rheumatology.

Owens made a motion to approve two-year reappointment as presented. Kelley seconded.

6 yeas. Motion carried.

Gilmore noted Dr. Garriga will be transitioning back to Spain and they are actively searching for a collaborating provider for Angelica Lappe in the near future.

c. QAPI Review & Approval

Griggs reported May Scorecard data as follows:

- ER Nursing Overall 73% Top Box/88.6% Mean
- ER Doctor Overall 78.1% Top Box/ 88.9% Mean
- ER Overall 76.6% Top Box/ 88% Mean
- Hand Hygiene 92%
- Vaccinated Staff 100%/ Community vaccines 11
- 503 ER visits; 9 swing bed admissions; 72 swing bed days

Griggs stated the QAPI policies have been updated with minor changes and new departments added.

Parker made a motion to approve the QAPI report as presented. Miller seconded.

6 yeas. Motion carried.

d. Audit/Finance Committee

No report.

e. Governance Committee

No report.

f. **Approval of President’s Signature on Hospital Documents**

Miller made a motion to allow the President to sign all documents needing a Board signature. Matthiesen seconded.

6 yeas. Motion carried.

Postponed Business

a. **QAPI Plan Review & Board Representative Signature**

The Annual QAPI Plan, which is recommended by the QAPI Committee, was emailed to the Board prior to the meeting for review.

Owens made motion to approve QAPI plan as presented. Miller seconded.

5 yeas. 1 abstain. Motion carried.

New Business

Gilmore presented the following policies, which are recommended by the applicable department, Policy Committee, and management, for approval:

1	QAPI	QAPI POLICY
1	CardioPulmonary Rehab	Supervised Exercise Therapy for Symptomatic Peripheral Arterial Disease
12	Respiratory	Administration of Aerosols to Patients on Continuous Mechanical Ventilation
	Respiratory	Aerosol Induced Sputum
	Respiratory	Airways
	Respiratory	Arterial Blood Gas-Sampling
	Respiratory	Arterial Punctures for Blood Gas Analysis
	Respiratory	Assisting with Bronchoscopy
	Respiratory	Audiometric-Audiogram Testing
	Respiratory	Bi-Pap Patient Protocol for Initiation
	Respiratory	Breathing Exercises
	Respiratory	Brigg's T Tube Adapter
	Respiratory	Cardiopulmonary Resuscitation
	Respiratory	Cell phone policy
8	Radiology	Contrast Reaction & Cardiac Arrest Procedure
	Radiology	Code Blue in Radiology
	Radiology	Oral Contrast for CT Exams
	Radiology	Contrast Media Extravasation
	Radiology	Ultrasound Guided Procedures
	Radiology	C-ARM
	Radiology	Patient Radiation Shielding
	Radiology	Patient Refusal
7	Pharmacy	Antimicrobial Stewardship Program Policy 2019
	Pharmacy	Clinical Pharmacy Handbook.
	Pharmacy	INTRAVENOUS CARDIAC MEDICATIONS
	Pharmacy	Flammables
	Pharmacy	Medication Storage and Access
	Pharmacy	Expiration Dating of Unit Dose Repackaged Drugs
	Pharmacy	Patient's Own Medication (storage and destruction)
1	Social Services	Swing Bed Activities Program

9	Life Safety	Emergency Management
	Life Safety	environment of care
	Life Safety	Interim Life Safety Measures
	Life Safety	Life Safety Management Plan(Code RED/FIRE Safety)
	Life Safety	medical equipment (1)
	Life Safety	Portable Space Heater
	Life Safety	Tornado Plan Policy
	Life Safety	trash disposal
	Life Safety	Water Management (1)
2	Nursing	DISCHARGE POLICY
	Nursing	CRUSH MEDICATIONS
2	ER	1070 Patients Held for Observation
	ER	1103 Verbal Orders
21	Dietary PP	Diet Manual
	Dietary PP	Job Descrpt Dietitian Manager
	Dietary PP	Job Descrpt Lead Cook
	Dietary PP	Job Descrpt Cook Revised
	Dietary PP	General Conduct
	Dietary PP	Personal Hygiene (2)
	Dietary PP	Kitchen Sanitation Revised (2)
	Dietary PP	Equip Temp Revised (B)
	Dietary PP	Food Temp (b)
	Dietary PP	Food Temperature Log
	Dietary PP	Dish Machine Temp Revised (B)
	Dietary PP	Dish Machine Temperature Log Revised
	Dietary PP	Meal Service Times (b)
	Dietary PP	Admission and Diet Change Orders (b)
	Dietary PP	Dietary Assessments Revised (b)
	Dietary PP	Patient Nutritional Re-visits (b)
	Dietary PP	NPO Diet Orders Revised (b)
	Dietary PP	Diet Orders (b)
	Dietary PP	Renal Diets (b)
	Dietary PP	Nourishments- Supplemental Feeding (b)
	Dietary PP	Substitutions Revised
13	Maintenance PP	Fire And Smoke Walls
	Maintenance PP	Emergency Electrical
	Maintenance PP	Electrical And Mechanical Lockout
	Maintenance PP	MNT-022 2016 Hot Water Temperature
	Maintenance PP	Medical Vacuum
	Maintenance PP	MNT-053 2015 Welding, Cutting, and Brazing
	Maintenance PP	Document Destruction Boxes
	Maintenance PP	Ice Machine Policy
	Maintenance PP	Bomb Threat Procedure
	Maintenance PP	Fire Systems Service Outage Procedure
	Maintenance PP	Hazardous Materials Waste Management Plan
	Maintenance PP	Security Management Plan.doc
	Maintenance PP	Infectious Waste Handling

- 2 Materials Management
- Materials Management
- Purchase Order Policy
- Med-Surg & Office Supply

Owens made a motion to approve 1 QAPI, 1 Cardio-Pulmonary, 12 Respiratory Therapy, 8 Radiology, 7 Pharmacy, 1 Social Services, 9 Life Safety, 2 Nursing, 2 ER, 21 Dietary, 13 Maintenance, and 2 Materials Mgmt. policies based on recommendations of respected departments. Kelley seconded.

6 yeas. Moton carried.

Matthiesen made a motion for the Board to enter closed session as authorized by RSMo 610.021 (1) and (3). Parker seconded. Roll call vote as follows: Parker-yea, Matthiesen-yea, Kelley-yea, Miller-yea, Owens-yea, and Thompson-yea. Motion carried. The meeting entered closed session at 4:53 pm.

Kelley made a motion for the Board to enter back into open session. Owens seconded. Roll call vote as follows: Parker-yea, Kelley-yea, Miller-yea, Owens-yea, Matthiesen-yea, and Thompson-yea. The Board entered back into open session at 5:12 pm.

The Board announced that an employment offer to the selected Interim CEO has been approved.

Matthiesen made a motion to adjourn regular meeting. Owens seconded. Meeting adjourned at 5:13 pm.

Randy Matthiesen, ICHD Board Secretary/Treasurer

Date Approved